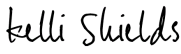
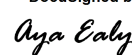
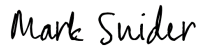




INTER-OFFICE CORRESPONDENCE

DATE: 5/8/2026

TO:	SIGNATURES	DATE
	DocuSigned by:  992B89B1729141D... KELLI SHIELDS, CHIEF ADMINISTRATIVE OFFICER	May-12-2026
	DocuSigned by:  25DEAF174E4304D... AYA EALY, DIRECTOR OF PROCUREMENT	May-12-2026
	Signed by:  5718A39FDEDB478... MARK SNIDER, DIRECTOR OF MAINTENANCE	May-08-2026

FROM: Anthony Brown, Contract Administrator

SUBJECT: Contract No. 26-027 Braun Specific Parts and Services (Buck's Wheel and Equipment Co.)

For your review and signature, I have attached Contract No. 26-027 between Trinity Metro and Buck's Wheel and Equipment Company to provide Braun Specific Parts and Services. The term on the contract is one year with one one-year renewal options for an amount not to exceed \$50,000.

The effective date will be upon the final signature from Kelli Shields.

No Board action is required for this contract.

Thank you,

Anthony Brown,
Contract Administrator



PURCHASE AUTHORIZATION TO AWARD CONTRACT

BACKGROUND

On March 26, 2026, Trinity Metro issued Invitation for Bid IFB 26-T027, Braun Specific Parts and Services. One bid was received, Buck's Wheel and Equipment Company. After conducting a Cost/Price analysis on approximately 10% of randomly selected parts from the parts list submitted with the bid, Buck's Wheel and Equipment Co. was found to be fair and reasonable for the Braun Specific Parts and Services.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for these services will be paid from operational funds.

RECOMMENDATION

Procurement recommends that Trinity Metro award the contract for Braun Specific Parts and Services for an amount not to exceed \$50,000 to Buck's Wheel and Equipment Company.

Signed by:
By: Mark Snider Date: May-08-2026
5718A39FDEDB479...
MARK SNIDER, DIRECTOR OF MAINTENANCE

DocuSigned by:
By: Aya Ealy Date: May-12-2026
259BA6174E4344D...
AYA EALY, DIRECTOR OF PROCUREMENT